

**Lebanon Community Unit School District No. 9
Emergency Meeting
Building and Grounds Committee
Superintendent's Office
January 16, 2012 – 3:30 p.m.
200 W. Schuetz Street
Lebanon IL 62254-1549**

AGENDA

The Lebanon Board of Education's Building and Grounds Committee will be meeting on Monday, January 16, 2012, at 3:30 p.m. to discuss specifications for repair of the HVAC system at Lebanon High School. The meeting will be held in the Superintendent's Office.

Public Participation at Board of Education Meetings and Petitions to the Board

At each regular and special open meeting, the members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

The individuals appearing before the Board are expected to follow these guidelines:

- 1. Report his/her name and the topic to be discussed to the Board Secretary before the meeting starts.**
- 2. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.**
- 3. Identify oneself and be brief. Ordinarily, such comments shall be limited to five minutes. In unusual circumstances, and when the person has given advance notice of the need to speak for a longer period of time, such person may be allowed to speak for more than five minutes.**
- 4. The Board President may shorten or lengthen a person's opportunity to speak. The President may also deny the opportunity to speak to a person who has previously addressed the Board on the same subject within the past two months.**
- 5. The Board President shall have the authority to determine procedural matters regarding public participation not otherwise defined in the Board of Education policy.**

Petitions or written correspondence to the Board shall be presented to the Board of Education at the next regularly scheduled Board meeting.